

**BOARD OF SUPERVISORS**

*Brown County*

305 E. WALNUT STREET  
P. O. BOX 23600

GREEN BAY, WISCONSIN 54305-3600



E-Mail [BrownCountyCountyBoard@co.brown.wi.us](mailto:BrownCountyCountyBoard@co.brown.wi.us)

PHONE (920) 448-4015 FAX (920) 448-6221

**"PUBLIC NOTICE OF MEETING"**

**Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held**

**THE WEEK OF  
OCTOBER 13 - 17, 2014**

**MONDAY, OCTOBER 13, 2014**

- |           |                                       |   |
|-----------|---------------------------------------|---|
| *11:30 am | Harbor Commission                     | Port & Resource Recovery<br>2561 S. Broadway Street                       |
| *4:30 pm  | Neville Public Museum Governing Board | 3 <sup>rd</sup> Floor Board Rm, Neville Public Museum<br>210 Museum Place |

**TUESDAY, OCTOBER 14, 2014**

- |          |                 |   |
|----------|-----------------|---|
| *5:00 pm | Board of Health | 2 <sup>nd</sup> Floor Conference Room, Health Dept.<br>610 S. Broadway Street |
|----------|-----------------|---|

**WEDNESDAY, OCTOBER 15, 2014**

- |          |  |   |
|----------|--|---|
| *5:00 pm | Public Safety Committee – Budget Meeting | Sheriff's Department<br>2684 Development Drive                |
| *6:45 pm | Special Executive Committee              | Room 210, City Hall<br>100 N. Jefferson Street                |
| 7:00 pm  | <b>BOARD OF SUPERVISORS</b>              | <b>Legislative Room 203</b><br><b>100 N. Jefferson Street</b> |

**THURSDAY, OCTOBER 16, 2014**

- |          |                           |  |
|----------|---------------------------|--|
| *9:00 am | Traffic Safety Commission | Sheriff's Department<br>2684 Development Drive |
| *5:15 pm | Library Board             | Central Library<br>515 Pine Street             |

**FRIDAY, OCTOBER 17, 2014**

- |          |   |   |
|----------|---|---|
| *4:00 pm | Aging & Disability Resource Center – Nominations and HR Cmte. | Aging & Disability Res. Center<br>300 S. Adams Street |
|----------|---|---|

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

**PORT & RESOURCE RECOVERY DEPARTMENT**



2561 SOUTH BROADWAY  
GREEN BAY, WI 54304

PHONE: (920) 492-4950      FAX: (920) 492-4957

DEAN R. HAEN

DIRECTOR

**- PUBLIC NOTICE -**  
**BROWN COUNTY HARBOR COMMISSION**  
**Monday, October 13th – 11:30 am**

Brown County Port & Resource Recovery  
2561 S. Broadway, Green Bay, WI 54304

Agenda:

1. Call to order
2. Roll Call
3. Approval/Modification – *Meeting Agenda*
4. Approval/Modification – *September 8, 2014 Meeting Minutes*
5. Renard Island End-Use Infrastructure Development Matrix - *Request For Approval*
6. Fox River Environmental Dredging Project – *Request for Action*
7. Cell Tower Sale Offer – *Update*
8. Strategic Planning Subcommittee – *Update*
9. Cat Island - *Update*
10. Director's Report – *Update*
11. Audit of Bills – *Request For Approval*
12. Tonnage Report– *Request for Approval*
13. Such Other Matters as Authorized by Law
14. Closed Session for easement relating to Renard Island.

*Pursuant to Wis. Stat. § 19.85(1)(e), any meeting of a governmental body may be convened in closed session for purposes of deliberating or negotiating the purchasing*

*of public properties, the investing of public funds, or the conducting of other specified public business, whenever competitive or bargaining reasons require closed session.*

15. Adjourn

Dean R. Haen – Director  
Port & Resource Recovery Department

*Any person wishing to attend whom, because of disability requires special accommodations should contact the Brown County Port and Resource Recovery Department at 492-4950, at least two working days in advance of the meeting for special arrangements to be made. Notice is hereby given that action by the Harbor Commission may be taken on any of the items, which are described or listed on the agenda*



## NEVILLE PUBLIC MUSEUM GOVERNING BOARD

### AGENDA

October 13, 2014

4:30 p.m.

Neville Public Museum  
Third Floor Board Room

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- I. Call meeting to order
- II. Approve/modify agenda
- III. Museum Director's Report
- IV. Museum 2015 County Budget update
- V. Such other matters as authorized by law
- VI. Adjournment

Kevin Kuehn, Chair

*Please contact Beth Lemke at 448-7848 if you cannot attend this meeting*

Notice is hereby given that action by the Committee may be taken on any of the items, which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

**BROWN COUNTY BOARD OF HEALTH  
TUESDAY, October 14, 2014  
5:00 PM**

Brown County Health Department  
610 South Broadway Street  
Second Floor Conference Room  
Green Bay, WI 54303

**AGENDA**

1. Call to Order, Welcome, and Introductions
2. Approval / Modification of the Agenda
3. Approval of Minutes of August 12, 2014
4. Update and Place on File the Resolution of the Health Department Matters Regarding 2013 FO 383 and 213 FO 371 (Odor Issues)
5. Review and Discuss Additional Wind Turbine Information
6. Correspondence
7. Director's Report
8. All Other Business Authorized by Law
9. Adjournment / Next Meeting Schedule

**Please RSVP attendance to Patti Smeester at 448-6405 no later than 4:30 PM  
Friday, October 10, 2014. Thank-you!**

Notice is hereby given that action by this board may be taken on any of the items which are described or listed in this agenda.

# BOARD OF SUPERVISORS

## Brown County



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PHONE (920) 448-4015 FAX (920) 448-6221

### **PUBLIC SAFETY COMMITTEE**

**Patrick Buckley, Chair**  
Pat La Violette, Vice Chair  
Bill Clancy, Andy Nicholson, Guy Zima

### **PUBLIC SAFETY COMMITTEE**

**Wednesday, October 15, 2014**

**5:00 P.M.**

**Sheriff's Department  
2684 Development Drive, GB**

**\*\* NOTE TIME & LOCATION \*\***

**\*\* PLEASE BRING BUDGET BOOK \*\***

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE  
ACTION ON ANY ITEM LISTED ON THE AGENDA**

- I. Call meeting to order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of October 1, 2014.

### **Comments from the Public.**

**\*\* Please Note:** *Although the committee is meeting before the October County Board, these Items will be on the November 6<sup>th</sup> Board of Supervisors meeting.*

### **\*\* BUDGET REVIEW \*\***

#### **REVIEW OF 2015 DEPARTMENT BUDGETS**

1. **District Attorney:** Review of 2015 department budget.
  - a. Resolution re: Approving New or Deleted Positions during the 2015 Budget Process.  
(District Attorney)
2. **Medical Examiner:** Review of 2015 department budget.
3. **Court System:** Review of 2015 department budget.
4. **Public Safety Communications:** Review of 2015 department budget.
5. **Sheriff:** Review of 2015 department budget.
  - a. Resolution re: Approving New or Deleted Positions during the 2015 Budget Process.  
(Sheriff's Department)

### **Other**

6. Audit of bills.
7. Such other matters as authorized by law.
8. Adjourn.

Patrick Buckley, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

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## EXECUTIVE COMMITTEE

Tom Lund, Chairman  
Patrick Moynihan, Jr., Vice-Chairman  
Steve Fewell, John Vander Leest, Patrick Evans  
Bernie Erickson, Patrick Buckley

**Special EXECUTIVE COMMITTEE**  
**WEDNESDAY, OCTOBER 15, 2014**  
**6:45 p.m.**  
**Room 210, City Hall**  
**100 N. Jefferson Street**

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON  
ANY ITEM ON THE AGENDA.**

- I. Call meeting to order.
- II. Approve/modify agenda.

### **Comments from the Public**

### **Resolutions, Ordinances**

1. Resolution Authorizing the Issuance and Sale of \$\_\_\_\_\_ General Obligation Corporate Purpose Refunding Bonds, Series 2014B – *October County Board Item #10B.*
2. Resolution Authorizing the Issuance and Sale of \$\_\_\_\_\_ General Obligation Airport Improvement Refunding Bonds, Series 2014C (AMT) - *October County Board Item #10C.*

### **Other**

3. Such other matters as authorized by law.
4. Adjourn.

Tom Lund, Chair

Notice is hereby given that action by the Committee may be taken on any of the items, which are described or listed in this agenda. The Committee at their discretion may suspend the rules to allow comments from the public during the meeting. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

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**PATRICK W. MOYNIHAN JR., CHAIR**

**THOMAS J. LUND, VICE CHAIR**

## PUBLIC NOTICE OF MEETING

Pursuant to Section 19.85 and 59.094, Wis. Stats, notice is hereby given to the public that the regular meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** will be held on **Wednesday, October 15, 2014 at 7:00 p.m.** in the Legislative Room 203, 100 North Jefferson St., Green Bay, Wisconsin.

**NOTICE IS HEREBY GIVEN THAT THE COUNTY BOARD MAY TAKE ACTION ON  
ANY ITEM ON THE AGENDA**

The following matters will be considered:

Call to order.

Invocation.

Pledge of Allegiance to the Flag.

Opening Roll Call.

## **\*\*Presentation\*\***

### **Brown County Drug Task Force Annual Update**

1. **Adoption of Agenda.**
2. **Comments from the Public:**
  - a) Must be limited to items not on the agenda.
  - b) State name and address for the record.
  - c) Comments will be limited to five minutes.
  - d) The Board's role is to listen and not discuss comments nor take action of those comments at this meeting.
3. **Approval of Minutes of September 17, 2014.**
4. **Announcements of Supervisors.**
5. **Communications:**
  - a) Late Communications.
6. **Appointments:**  
**County Executive:** None.
7. **Reports by:**
  - a) County Executive.
  - b) Board Chairman.



8. **Other Reports:** None.

9. **Standing Committee Reports:**

- a) Report of Administration Committee of September 25, 2014.
- b) Report of Education & Recreation Committee of October 1, 2014.
- c) Report of Executive Committee of October 6, 2014.
  - i) Report of Special Executive Committee of October 15, 2014.
- d) Report of Human Services Committee of September 24, 2014.
- e) Report of Planning, Development & Transportation Committee of September 22, 2014.
  - i) Report of Land Conservation Subcommittee September 22, 2014.
- f) Report of Public Safety Committee of October 1, 2014.

10. **Resolutions & Ordinances:**

**Budget Adjustments Requiring County Board Approval** None.

**Administration Committee**

- a) Resolution to Assess a Charge for Data Entry of Dog Licenses. Motion at Admin: Hold for one month.

**Special Executive Committee**

- b) Resolution Authorizing the Issuance and Sale of \$\_\_\_\_\_ General Obligation Corporate Purpose Refunding Bonds, Series 2014B. Motion pending Oct 15 Special Exec mtg.
- c) Resolution Authorizing the Issuance and Sale of \$\_\_\_\_\_ General Obligation Airport Improvement Refunding Bonds, Series 2014C (AMT). Motion pending Oct 15 Special Exec mtg.

**Executive Committee**

- d) Resolution for Inclusion Under the State of Wisconsin Deferred Compensation Program. Motion at Exec: To approve.

**Planning, Development & Transportation**

- e) Ordinance Amending Schedule A of the Brown County Code Entitled "Speed Limits". Motion at PD&T: To approve.

**Closed Sessions**

**Education & Recreation Committee**

- 11. Open Session: Discussion with legal counsel and possible action regarding the negotiations, status and implementation of future planning in obtaining an easement at the Golf Course property.

11a) Closed Session: Notice is hereby given that the above governmental body will adjourn into closed session on the above Item 9b, Number 17, as authorized pursuant to Wis. Stat. §19.85(1)(e) which authorizes a closed session to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, wherever competitive or bargaining reasons require a closed session, and pursuant to Wis. Stat. §19.85 (1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

11b) Reconvene in Open session: Discussion with legal counsel and possible action regarding the negotiations, status and implementation of future planning in obtaining an easement at the Golf Course property.

12. Open Session: Discussion and possible action on the strategy, negotiations and possible acquisition of property out at the Brown County Fairgrounds.

12a) Closed Session: Notice is hereby given that the governmental body will adjourn into a closed session during the meeting on the above Item 9n, Number 22, as authorized pursuant to Wis. Stat. §19.85 (1)(e) deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session

12b) Reconvene in Open Session: Discussion and possible action on the strategy, negotiations and possible acquisition of property out at the Brown County Fairgrounds.

#### **Human Services**

13. Open Session: Discussion and possible action regarding personnel issues which have arisen in the Human Services Department regarding a specific employee.

13a) Closed Session: Notice is hereby given that the above governmental body will adjourn into closed session on the above Item 9d, Number 7a pursuant to Wis. Stat. §19.85(1)(f) which authorizes a closed session to consider financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons...if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories, or data, or involved in such problems or investigations.

13b) Reconvene in Open Session: Discussion and possible action regarding personnel issues which have arisen in the Human Services Department regarding a specific employee.

14. **Such other matters as authorized by law.**

15. **Bills over \$5,000 for period ending September 30, 2014.**

16. **Closing Roll Call.**

17. **Adjournment to Thursday, November 6, 2014 at 9:00 a.m., Legislative Room 203, 100 N. Jefferson Street, Green Bay, Wisconsin**

Submitted by:



Patrick W. Moynihan, Jr.  
Board Chairman

Notice is hereby given that action by the County Board of Supervisors may be taken on any of the items which are described or listed in this agenda. The County Board of Supervisors may go into **Closed Session**: Pursuant to Wis. Stats. § 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

## SHERIFF'S OFFICE

*Brown County*

2684 DEVELOPMENT DR.  
GREEN BAY, WISCONSIN 54311  
PHONE (920) 448-4200 FAX (920) 448-4206



**JOHN R. GOSSAGE**  
SHERIFF

### **PUBLIC NOTICE OF MEETING**

Pursuant to Section 19.84 of the Wisconsin Statutes, notice is hereby given to the public that a regular meeting of the **Brown County Traffic Safety Commission** will be held on **October 16<sup>th</sup>, 2014 at 9:00 a.m.** at the **Brown County Sheriff's Office, 2684 Development Dr., Green Bay, WI 54311.**

**Agencies reporting traffic fatalities** for the third quarter of 2014 **please forward** incident information in advance to Randy Schultz at: [Schultz\\_rs@co.brown.wi.us](mailto:Schultz_rs@co.brown.wi.us). Thank you.

### **A G E N D A**

1. Call to Order
2. Approve Minutes
3. US 41 Construction Update
4. STH 29 Construction Update
5. "Last Call", Multi-Jurisdictional OWI Task Force Update
6. BOTS Update
7. Third Quarter Traffic Fatalities
8. Citizen Appearances
9. Other Business as Allowed by Law
10. A few words from your Chair

**Randy Schultz, #120 BRSO**  
**Chair**  
**Brown County Traffic Safety Commission**



BROWN COUNTY LIBRARY  
515 PINE STREET GREEN BAY, WI 54301-5194

PHONE (920) 448-5810  
FAX (920) 448-4364

LYNN M. STAINBROOK  
DIRECTOR

Stainbrook\_LM@co.brown.wi.us  
[www.browncountylibrary.org](http://www.browncountylibrary.org)

*"Providing trusted information and resources to connect people, ideas and community."*

## **BROWN COUNTY LIBRARY BOARD**

**Central Library**

**Thursday, October 16, 2014**

**5:15 p.m.**

### **AGENDA**

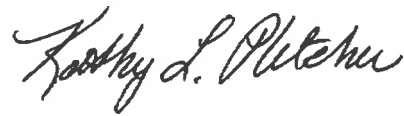
1. Call to Order (3 minutes)
2. Approve Consent Items (3 minutes)
  - a. Agenda
  - b. Minutes – September 18 and September 30
3. Communications and Open Forum for the Public (5 minutes)
4. Strategic Plan – (5 minutes)
5. Library Business (15 minutes)
  - a. Accept Brown County Internal Audit Report
  - b. Information Services Report
  - c. Financial Manager's Report, Bills and Donations
  - d. Bookmobile
    - i. Review Bookmobile Assessment Report
    - ii. Approve Bookmobile Repairs
  - e. Facilities Report
    - i. Update from Facilities Committee
6. Personnel Committee (5 minutes)
  - a. Approve Table of Organization Changes
  - b. Approve Personnel Pay Increases
7. Approve Library Policies
  - a. Review and Approve changes to Meeting Rooms and Surrounding Grounds Use Policy
  - b. Review and Approve changes to Collection Development Policy
  - c. Review and Approve changes to Internet and Public Computer Acceptable Use Policy
8. Budget (5 minutes)
9. Old Business (5 minutes)
10. President's Report (5 minutes)
11. Director's Report (5 minutes)
12. Nicolet Federated Library System (10 minutes)
  - a. Approve 2015 Resource Library Agreement
  - b. Lease Negotiation

13. Closed Session pursuant to Wis. Stat. § 19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – NFLS Lease terms.
14. Approve any action that may have been recommended in Closed Session (5 minutes)
15. Such Other Matters as are Authorized by Law
16. Meeting Summary/Next Meeting Planning (2 minutes)
17. Adjournment

**Notice is hereby given that action by the committee may be taken on any of the items which are described or listed in this agenda.**

**Next Meeting:**

Thursday, November 20, 2014  
5:15 p.m.  
Central Library  
515 Pine Street



**Kathy L. Pletcher  
President**

# **AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY**

## **Nominations and Human Resource Committee**

**October 17th 2014 4:00 p.m.  
ADRC: 300 S. Adams Green Bay WI**

### **AGENDA**

<b>Agenda Item</b>	<b>Handout</b>	<b>Action Required</b>
1. Pledge of Allegiance		
2. Adoption of Agenda	Yes	Yes
3. Approval of the minutes of Nominations meeting of September 25 <sup>th</sup> , 2014	Yes	Yes
4. Closed Session a. Directors Evaluation b. Position Step Discussion Enter closed Session to consider: Pursuant to 19.85 (1) of Wisconsin Statutes-a closed session will be held: 19.85 (1) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility		Yes
5. Slate of Nominations needed for 2015 Board Positions		
6. Update on Family Care Expansion		
7. Adjourn		Yes

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Tom Diedrick, Chairperson  
Aging & Disability Resource Center  
of Brown County






Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Any person wishing to attend, who because of a disability requires special accommodation, should contact the ADRC of Brown County Office at (920) 448-4300 two days before the meeting so that arrangements can be made.

ADRC Vision: "Building a community that values, empowers, and supports seniors, adults with disabilities and their caregivers"



# OCTOBER 2014

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 Pub Safety 11am Sheriff's Dept Ed & Rec 5:30pm Neshota Park	2 	3	4
5	6 Executive Cmte 5:30 pm	7	8	9	10	11
12 	13	14	15 Public Safety Budget Mtg 5 pm Spc Exec 6:45 pm <b>Board of Supervisors 7:00 pm</b>	16	17	18
19 	20	21 Vet Subcmte 5pm Human Svc Reg & Budget 6:00 pm @ ASPIRO	22	23 Admin Reg & Budget 5:30 pm	24	25
26 	27 Land Con 5:30 pm Plan Dev & Trans Reg & Budget @ UW-Ext	28 Ed & Rec Reg & Budget 4:45 pm	29 Exec Cmte Reg & Budget 5:30 pm	30	31 Halloween 	

## **BROWN COUNTY COMMITTEE MINUTES**

- Aging & Disability Resource Center Board Meeting (September 25, 2014)
- Aging & Disability Resource Center Nominating & Human Resources Meeting (September 25, 2014)
- Revolving Loan Fund Committee (May 28, 2014)
- Traffic Safety Commission (July 17, 2014)

**To obtain a copy of Committee minutes:**

[http://www.co.brown.wi.us/minutes\\_and\\_agendas/](http://www.co.brown.wi.us/minutes_and_agendas/)

**OR**

**Contact the Brown County Board Office or the County Clerk's Department**



**PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY**  
**BOARD MEETING**

**September 25, 2014**

**PRESENT:** Tom Diedrick, Lisa Van Donsel, Barbara Robinson, Beth Relich, Larry Epstein, Marvin Rucker, Pat Hickey, Keith Pamperin, Melanie Maczka.

**EXCUSED:** Joanie Swigert, Lori Rasmussen, Steve Daniels.

**ALSO PRESENT:** Devon Christianson, Debra Bowers, Christel Giesen, Guadalupe Mercado, Kinsey Black, Barbara Michaels, Laurie Ropson, Mary Shlautman, AmiJo Micoley, Tina Brunner, Terri Bradford, Denise Misovec, Tina Whetung, Tania Spofford, Steve Hansen.

The meeting was called to order by Mr. Diedrick at 8:34 a.m.

**PLEDGE OF ALLEGIANCE.**

**INTRODUCTIONS:** Introductions were made by those present.

**ADOPTION OF AGENDA:** Mr. Epstein/ Mr. Rucker moved to adopt the agenda. **MOTION CARRIED.**

**APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF AUG. 28, 2014:**

The Board came to an agreement of forwarding corrections in the Board minutes to Office Assistant, Guadalupe Mercado, from now on, instead of having a discussion at the Board meeting if the corrections are simple typos. They also appreciate the more concise and summarized version of the minutes.

Ms. Van Donsel/ Ms. Hickey moved to approve the minutes of the regular meeting of August 28, 2014. **MOTION CARRIED.**

**COMMENTS FROM THE PUBLIC:** None.

**FINANCE REPORT:**

**A. REVIEW AND APPROVAL OF AUGUST 2014 FINANCE REPORT:**

Ms. Bowers referred to the August 2014 Financial Highlights and ADRC Summary Report to demonstrate the expenses and revenues for the month of August.

Mr. Pamperin/ Ms. Relich moved to approve and place on file the August 2014 Financial Report. **MOTION CARRIED.**

**B. REVIEW AND APPROVAL OF RESTRICTED DONATIONS:**

There were no restricted donations in August 2014. Ms. Bowers referred to the Donations Memorial/ Restricted hand out to show the expenses that occurred from the restricted donations. The funds went to buy a cabinet to properly lock and charge iPads and Polycom phones, a mail organizer, and an outdoor dining set next to the ADRC garden.

Ms. Hickey/ Ms. Maczka moved to approve Restricted Donations Report. **MOTION CARRIED.**

**REPORT OF THE NOMINATIONS AND HUMAN RESOURCE COMMITTEE:**

The Human Resource and Nominations Committee met prior to the full Board meeting to discuss the request for a Benefit Assistant and a Long Term Care Information and Assistance Specialist.

- The Long Term Care Information and Assistant Specialist will help with the need for more staff to keep the same level of contact and access for consumers to public benefits and private pay resources.
- The Benefit Assistant position will have background knowledge on Long Term Care Medicaid and will be a support for the current I&A unit to expedite Long Term Care Medicaid applications.

Mr. Pamperin/ Mr. Epstein moved to approve the positions as approved by the Human Resource and Nominations Committee. **MOTION CARRIED.**

Mr. Diedrick asked for suggestions on filling the open Board positions for 2015. There is one position open for someone 60 or older and one position open for someone with a physical disability. These descriptions will be posted on the ADRC website and Community Connect email list serve.

#### **PREVENTION REPORT:**

Ms. Michaels began her presentation by referring to the Prevention Update handout, provided in the Board packet, to show the new, upcoming, and current events. Ms. Michaels highlighted the new Lighten Up program which is meant for adults that are currently experiencing depression. Lighten up is an eight week workshop lasting an hour and a half for eight weeks. There are currently about 40 volunteers that support prevention programs and make them possible.

Ms. Christianson recognized Ms. Michaels and her volunteers for the great work and diversity of programs created over the past couple of years.

#### **NEIGHBOR CARE PROJECT:**

The Neighbor Care Project's goal is to ensure all seniors feel valued, empowered, and connected with their community. Ms. Spofford is the new Neighbor Care Coordinator and has met with Ms. Christianson and Jeremy Slusarek to plan work with Denmark Community. Neighbor Care is a three county initiative including Brown, Outagamie, and Winnebago that will run from 2014-2016.

#### **DIRECTOR'S REPORT:**

##### **A. UPATE BOARD REQUEST TO USE FUND BALANCE FOR COLA OR MERIT:**

A 1% merit raise was approved in the ADRC 2014 budget pending the financial state of the ADRC. The ADRC will move forward with the merit opportunity as planned as the ADRC's financial position is positive going into the 4<sup>th</sup> quarter of 2014. This issue was discussed at the Human Resource and Nominations Committee. The County Executive Budget for 2015 included a 1% cost of living and a 1% merit raise.

##### **B. UPDATE ON ENROLLMENT COUNSELORS TEAM**

Ms. Schlautman updated the Board on the new Limited Term Employees. The Enrollment Counselors will start October 13 and the Enrollment Clerk will start on October 6. Ms. Christianson is incredibly grateful to the County Executive and the County for the opportunity to use the Northern Building's second floor as a satellite office to accommodate our growing staff.

##### **C. UPDATE ON FUND BALANCE DRAFT PLAN**

Ms. Christianson will bring a draft Fund Balance Plan to the Board in October after she is able to meet with the Finance Coordinator and County Executive and review the principles of the plan.

**D. UPDATE ON BROWN COUNTY TRANSPORTATION**

Mr. Hansen announced the American Red Cross Vision for 2017. The Red Cross plans to focus on its core programs of Emergency and Blood Services. This return to core programs results in the Red Cross discontinuing their transportation program in Brown County. The Brown County transportation program has been valued and appreciated for the past 50 years and this has been a difficult decision for their organization. The Red Cross intends to transition their services to another organization in the next 9 months. The program will be completely transitioned by June of 2015. Mr. Hansen made it clear that this was not a financial decision and they will work closely with the ADRC to make the transition as smooth as possible for consumers.

**FAMILY CARE UPDATE**

**A. STATE CALLS TO ADRC IN PREPARATION/RFP**

Care Wisconsin and Lakeland Care District were awarded pre-certification contracts as the Managed Care Organizations for Family Care in the 7 Northeast Wisconsin Region #13. Brown County residents will have a choice between those two managed care organizations or IRIS. Ms. Christianson and our local planning teams will meet with these managed care organizations and will report back with any updates.

**LEGISLATIVE UPDATE:**

Ms. Ropson reported that the voter ID for seniors has been updated and details will be available on the ADRC website as well as the Brown County Website.

**ANNOUNCEMENT:** none.

**NEXT MEETING – Thursday, October 23, 2014.** - The next regularly scheduled Board of Director's Meeting will be at 8:30 a.m. on October 23<sup>rd</sup> at the Aging and Disability Resource Center.

**ADJOURN** Ms. Hickey/ Ms. Robinson moved to adjourn the meeting. **MOTION CARRIED.** Meeting adjourned at 10:06 a.m.

Respectfully submitted

Guadalupe Mercado, Office Assistant

**PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY NOMINATING & HUMAN RESOURCES MEETING**      **September 25, 2014**

**PRESENT:** Tom Diedrick, Lisa Van Donsel, Keith Pamperin, Beth Relich, Barbara Robinson.

**EXCUSED:** Joan Swigert.

**ALSO PRESENT:** Devon Christianson, Christel Giesen, Debra Bowers, Guadalupe Mercado, Larry Epstein.

The meeting was called to order by Mr. Diedrick at 8:04 a.m.

**ADOPTION OF AGENDA:** Ms. Relich/ Ms. Van Donsel moved to adopt the agenda. **MOTION CARRIED.**

**APPROVAL OF THE MINUTES OF AUGUST 25, 2014:** Mr. Pamperin/ Ms. Relich moved to approve the minutes of the August 25, 2014 meeting. **MOTION CARRIED.**

**POSITION REQUEST:**

Ms. Christianson began by explaining the request from management for two new positions for the Aging and Disability Resource Center.

- A Benefit Assistant would be hired to assist and support the current Information and Assistance Specialist with the Medicaid application and enrollment functions.
- A Long Term Care Information and Assistance Specialist would be hired to help balance staffing in preparation for the Family Care expansion.

The ADRC currently has funding to hire these two new positions and they will be sustained with the revenue they would receive from Medical Assistance claiming.

Mr. Pamperin / Ms. Van Donsel moved to approve the addition of a Benefit Specialist Assistant and a Long Term Care Information and Assistance Specialist. **MOTION CARRIED.**

**FINANCIAL POSITION FOR MERIT RAISE:**

Ms. Christianson referred to the 2014 Working Budget to show that there are enough resources for a 1% cost of living increase and a 1% merit for ADRC employees in 2014. In addition, she explained that the County Executive's budget included both a 1% COLA and Merit raise in the budget for 2015.

Ms. Christianson asked the Board for their opinion on the process they preferred for conducting her evaluation. The Board stated they liked the process used last year and would like to conduct it in the same way. Ms. Christianson will complete her evaluation and forward to Chairman, Tom Diedrick. He will collect the Board's input and provide a handout to the committee members in preparation of the evaluation. Office Assistant, Guadalupe Mercado, will send out a solicitation for an October Nominations and HR meeting.

**NOMINATIONS NEEDED FOR 2015 BOARD POSITIONS:**

Ms. Robinson will not be taking the Chairperson position within the Board but will remain on the Board. Ms. Christianson requested assistance approaching new potential Board members and other members willing to consider the Board chair position.

**ADJOURN:** Ms. Van Donsel/ Ms. Robinson moved to adjourn. The meeting adjourned at 8:28 a.m. **MOTION CARRIED.**

Respectfully submitted,

Guadalupe Mercado, Office Assistant

**MINUTES**  
**BROWN COUNTY REVOLVING LOAN FUND COMMITTEE**  
**Wednesday, May 28, 2014**  
**Northern Building**  
**305 E. Walnut Street, Conference Room 200**  
**Green Bay, WI 54301**  
**11:00 a.m.**

**ROLL CALL:**

Brent Miller	<u>X</u>	Chad Weininger	<u>X</u>
Robert Patrickus	<u>X</u>	Ron Van Straten, Chair	<u>Exc</u>
Charles Riley	<u>X</u>		

**OTHERS PRESENT:** Chuck Lamine, Seaphes Miller, and Lisa Harmann.

R. Patrickus called the meeting to order at 11:05 a.m.

**ORDER OF BUSINESS:**

1. Approval of the minutes of the May 5, 2014, meeting of the Brown County Revolving Loan Fund Committee.

A motion was made by B. Miller, seconded by C. Riley, to approve the minutes as presented. Motion carried unanimously.

2. Pursuant to Wisconsin Statute 19.85(1)(e), the Brown County Revolving Loan Fund Committee will convene in Executive Session for the purpose of reviewing a loan request from Fusion Integrated Solutions, LLC.

At the completion of the closed session, the committee may reconvene in open session to report the results of the closed session.

A motion was made by B. Miller, seconded by R. Patrickus, to convene in closed session pursuant to Wisconsin Statute 19.85(1)(e) for the purpose of reviewing a loan request from Fusion Integrated Solutions, LLC. Motion carried unanimously.

A motion was made by C. Weininger, seconded by R. Patrickus, to return to open session. Motion carried unanimously.

A motion was made by R. Patrickus, seconded by C. Riley, to postpone the approval of Fusion Integrated Solutions, LLC loan request and revisit prior to August 1 or as soon as the outstanding accounts receivable is collected or a letter of payment commitment is received. Motion also included the request for financials to be presented according to Generally Accepted Accounting Principles and that a professional financial services person be utilized regularly. Motion carried unanimously.

3. Other matters.

C. Lamine provided feedback on the Raven Manufacturing, LLC legal consul clarification question that was asked at the previous meeting. He also reported on the status of legal fee costs related to Raven Manufacturing, LLC.

4. Adjourn.

A motion was made by C. Riley, seconded by C. Weininger, to adjourn. Motion carried unanimously. The meeting adjourned at 12:53 p.m.

## SHERIFF'S OFFICE

*Brown County*

2684 DEVELOPMENT DRIVE  
P.O. BOX 22003

GREEN BAY, WISCONSIN 54305-2003  
PHONE (920) 448-4200 FAX (920) 448-4206



**JOHN GOSSAGE**  
SHERIFF

## **BROWN COUNTY TRAFFIC SAFETY COMMISSION MEETING MINUTES**

**A regular meeting was held on Thursday, July 17<sup>th</sup>, 2014 at 9:00 a.m. at the Brown County Sheriff's Office.**

<b>PRESENT:</b>	<b>Randy Schultz</b>	<b>Ken Bierke</b>	<b>Chad Opicka</b>
	<b>Judy Friederichs</b>	<b>John Jones</b>	<b>Scott Nelson</b>
	<b>Tyler LeClair</b>	<b>Mike Panosh</b>	<b>Tom Witczak</b>

- 
- I. Meeting called to order at 9:01a.m. by Chairman Randy Schultz.**
  - II. Minutes of the April 2014 meeting: Motion to accept minutes as printed by Bierke, seconded by Witczak and carried by the Commission.**
  - III. US41 & STH 29 construction is heavy and on Schedule. Nelson indicates the 29/41 Fly Overs are open, Shawano is hard closed under 41 for 60 days, the 41NB right turn onto Shawano will be closed for 21 days soon, Traffic signals are being installed on 41 ramps to CTH B today, Lineville will be closed for 60 days starting August 15<sup>th</sup> and CTH FF ramps will open July 31<sup>st</sup> followed by the intersection of Sunlite and Woodland with 29 being permanently closed.**
  - IV. Above**
  - V. Efforts continue and have been successful. Weather improvements will allow some more of the foot observed violation efforts. OWI TF Summit at FVTC recently was well attended and informative.**
  - VI. Gov.'s Conference on Highway Safety in at the KI August 27 & 28.**
  - VII. Five second quarter fatalities in Brown County. So far only one precipitated by Alc/THC.**
  - VIII. Staff of DOT Crash Stats with info on Community Maps capabilities and usefulness for TSC's. Post meeting they helped the Chair get registered for use.**
  - IX. None**

Next meeting: Thursday, October 16<sup>th</sup>, 2014 at 9:00 a.m. at the Brown County Sheriff's Office, Truttmann Room, 2684 Development Drive, Green Bay, WI, 54311.

Motion to adjourn at 10:05am (Friederichs & Witczak) & carried by the commission.

**Respectfully Submitted;**

**Randy Schultz**